

APPLICATION FOR EMPLOYMENT

PLEASE READ CAREFULLY – WRITE CLEARLY – ANSWER ALL QUESTIONS

NAME _____ SOCIAL SECURITY # _____
 Last First Middle

ADDRESS _____ HOME PHONE # _____
 No. Street City/State Zip

POSITION DESIRED _____ DATE AVAILABLE _____ SALARY DESIRED _____

Are you employed now? Yes No If so may we inquire of your present employer? Yes No

REFERRAL SOURCE: Advertisement Friend Relative Agency Other(Please Specify) _____

PERSONAL DATA: Are you at least 18 years of age? Yes No
 Are you an American Citizen or an alien authorized to work in the United States? _____

Have you ever been employed with GTR before? Yes No If yes, Dates of Employment and Location _____ Reason for Leaving _____

Are you prepared to work full time and /or overtime if necessary? Yes No

If no, Please Comment _____

Have you ever been convicted of a felony or misdemeanor other than minor traffic violations? Yes No
A conviction does not necessarily disqualify you from employment. If yes, please explain circumstances and provide dates _____

Are you able to perform the functions of the particular job(s) for which you are applying for? If not, please explain _____

EDUCATION: Did you graduate from High School? Yes No

If no, please explain _____

CIRCLE THE HIGHEST GRADE COMPLETED: 1 2 3 4 5 6 7 8 HIGH SCHOOL: 1 2 3 4

Last school attended _____ COLLEGE: 1 2 3 4

Technical School or Training _____

Military Experience _____

ARE YOU ON A LAYOFF OR SUBJECT TO RECALL? Yes No

FORMER EMPLOYERS
 (LIST BELOW ALL CURRENT AND PRIOR EMPLOYERS) ATTACH ADDITIONAL PAPER IF NECESSARY

1. Employer	Dates	Work Performed
Address	Salary	Reason for Leaving
Job Title	Phone #	Supervisor
2. Employer	Dates	Work Performed
Address	Salary	Reason for Leaving
Job Title	Phone #	Supervisor